



**Dulwich Hamlet Junior School**

**Meeting of the Local Governing Body  
on 8 July 2019 at 18:30  
Dulwich Hamlet Junior School, Dulwich Village, SE21 7AL**

<b>Present:</b>	Karen Robinson	Chair / KR
	Sara Azzopardi	SA
	Catriona de Jongh	CdJ
	Tom Esslemont	TE
	Tom Forster	TF
	Bridget Jackson	BJ
	Karen Larcombe-Tee	KLT
	Eleanor Parker	EP
	Claire Purcell (Head of School)	CP
	Lynsey Rowe	LR
	Tom Salomonson	TS
	Crispin Tuckley	CT
<b>Clerk:</b>	Kathleen Formosa	Clerk

**MINUTES**

**1. Welcome, Apologies & Quorum**

- 1.1 The Chair opened the business of the meeting at 18:35
- 1.2 Apologies were **received** and **accepted** from Simon Rowe (SR).
- 1.3 A quorum was **confirmed**, and the meeting proceeded to business accordingly.

**2. New Governor Appointment**

- 2.1 LR was introduced to the meeting.
  - 2.1.1 It was **noted** that LR had attended a recent governor morning to meet incumbent governors, and had been nominated for the role of co-opted governor on the DHJS governing body.
  - 2.1.2 Introductions were made around the table.
- 2.2 The Chair asked LR to say a few words about her background and interest in serving as a co-opted governor at DHJS.
  - 2.2.1 LR stated that she lives locally and has worked with education and arts organisations throughout her professional career. She stated that she was attracted by the passion and creativity in the school's mission and ethos, and that she also knows a family whose child will attend the school. She stated that she has a special interest in music and was therefore attracted by the school's emphasis on music instruction for all pupils.
  - 2.2.3 **A governor asked about LR's experience at the Arts Council, and specifically how her experience of capital grant-making to arts and education organisations might benefit DHJS.**

- 2.2.4 LR stated that almost all organisations in receipt of grants from Arts Council have some education element involved. She stated that she is aware of what funding bodies tend to look for in considering grant applications and bids. LR stated that she also has experience of developing and implementing fundraising strategies.
- 2.3 LR was excused from the meeting during deliberations on her appointment.
- 2.4 The Chair reported that the school used the Inspiring Governance website to match DHJS with prospective governors in the area.
- 2.4.1 The screening process used to develop the short list of candidates was **reviewed** along with the process of long-listing and short-listing prospective candidates. The Chair stated that LR seemed the best match against DHJS's identified skills gaps on the governing body, particularly because of her fundraising background.
- 2.4.2 **A governor asked about potential conflicts of interest that may arise for LR, and whether her appointment to the governing body would preclude DHJS applying for any Arts Council funding for which it may be otherwise eligible.**
- 2.4.3 The Head of School stated that LR's appointment would not preclude any application the school may choose to make for Arts Council funding, but that LR may need to recuse herself from any discussions or decisions on the matter.
- 2.5 LR's appointment as a DHJS co-opted governor was proposed, seconded and **agreed**.  
**ACTION: Clerk to update the register of governors, adding LR as a governor.**
- 2.6 LR rejoined the meeting, and was congratulated on her appointment.

### **3. Declarations of Interest**

- 3.1 There were no interests declared.

### **4. Minutes of the Previous Meeting held on 3 April 2019**

- 4.1 The minutes of the 3 April 2019 meeting of the local governing body (**Paper 1**) were **reviewed** and **approved**.

### **5. Matters Arising**

- 5.1 Matters arising from the minutes of the previous meeting (**Paper 2**) were **reviewed**

- 5.1.1 The following matters arising were **discussed**:

- Regarding item 6.2.2, KLT will include the most recent DHET Governance Plan in the new governors induction pack.  
**ACTION: KR to send the Governance Plan to KLT.**
- Regarding item 7.4.1, CP reported that the Year 5 data for the current Year 6 group showed steady year on year progress. She reported that further investigation showed this cohort starting at quite a low baseline for attainment, so their progress year on year could be judged as good, despite overall scores being lower than previous Year 6 cohorts.
- Regarding item 8.3.3, EP reported that the Business Committee's feedback on the risk register had been reported to the Audit Committee.
- Regarding item 10.3, CP reported that confirmation of the school's NGA membership was in hand.

**ACTION: CP to circulate an email to all governors via the Clerk regarding the school's log-in information.**

- 5.1.2 It was **confirmed** that all other matters arising were complete or on the agenda.

5.1.3 As a further matter arising, the Chair stated that a skills audit of the governing body would be undertaken in the autumn term rather than in the summer term.

## 6. Chair's Report

6.1 The Chair reported the following actions undertaken since the last governing body meeting:

- Met with KLT, SR, EP on various governance matters;
- Observed the administration of SATs on 16 May 2019;
- Attended during the school safeguarding audit; and
- Drafted two governor updates for the Hamlet Herald.

6.2 An updated annual meeting planner (**Paper 3**) was **reviewed**.

6.2.1 The governing body objectives included in the annual meeting planner were **reviewed**. It was **noted** that the objectives were now tied to the school development plan ("SDP") had been coded green, amber, red according to an assessment of how well these objectives were being met. This colour coding ties in with the school development plan ("SDP").

6.2.2 It was **noted** that none of the governor objectives included in the plan had been coded red. Governor training in the new Ofsted assessment criteria and strengthening the link governor approach were coded amber. All other objectives were coded green.

6.2.3 The Chair stated that plans for governor training in the new Ofsted assessment criteria were in hand, and that the link governor approach would be discussed later in the meeting. She stated her view that all areas would continue to be work in progress, as the governing body progressed into the new school year.

6.2.4 The need for governors' ongoing training in safeguarding was **discussed**. It was **discussed** that Belham Primary School ("BPS") would be offering in-house safeguarding training, and that DHJS governors might arrange to join this training or to arrange joint training for local governors. The aim is for DHJS governors to receive this training in the Spring term.

**ACTION: Chair to talk to the Chair of BPS's governing body to arrange participation in BPS safeguarding training and/or joint safeguarding training.**

6.2.5 It was **noted** that additional prompts were needed in the work plan for meetings of the governing body.

**ACTION: Clerk to provide input on prompts for governing body meetings in the work plan.**

**ACTION: Chair and CP to discuss additional items of business to be included in the work plan.**

**ACTION: Chair to update the workplan and recirculate it with the papers for the next meeting.**

6.3 The governor terms of service (**Paper 4**) were **noted**.

6.3.1 The Clerk reported that she had not received any updates to the appointment or reappointment dates listed for governors, although it had been pointed out at the last governing body meeting that not all were accurate.

**ACTION: KLT to follow-up with specific governors whose appointment dates were incorrect.**

6.3.2 It was **discussed** and **agreed** that once the governor terms of service data were confirmed correct, the document would be used as the basis for updating the school website and the DfE register.

6.3.3 It was **noted** that CT would be standing down as a governor on the DHJS governing body following the meeting. However, he would continue as Chair of Trustees, and would attend future meetings of the governing body from time to time in that capacity, as needed.

**ACTION: Clerk to update the register of governors, removing CT as a governor.**

6.3.4 Governors expressed thanks to CT for his long service to the governing body.

## 7. MAT Update

- 7.1 The approved minutes of the 7 March 2019 meeting of the DHET Board of Trustees (**Paper 5**) were **taken as read**.
- 7.1.1 It was reported that the approved minutes of all DHET and DHJS were now available via the school's website.
- 7.2 CT reported that the DHET Board of Trustees met most recently on 27 June 2019. Minutes of this meeting were currently in draft and would circulate to the governing body ahead of the October meeting.
- 7.2.1 CT reported that ESFA guidance on financial forecasts had changed. How changes to the guidance was impacting school budget setting was **discussed**. CT advised that assumptions that previously would not have been included in forecasting school budgets (e.g., unconfirmed increases in government funding, staffing costs, etc.) were now being included in budgets in response to ESFA guidance, which strongly discouraged deficit budgeting.
- 7.2.2 CT reported that the more optimistic budgeting approach was being balanced by more robust contingency planning.
- 7.2.3 CT reported that Trustees discussed approaches to promoting full enrolments at both schools, with full enrolments considered to be the most effective mitigation against the risk of drops in funding.
- 7.2.4 CT reported that Trustees received reports on the new Trust-wide catering and ICT contracts, as well as the implementation of a central Trust bank account to be put into effect from 1 September, how this would be funded and for what purpose.
- 7.2.5 CT reported that two new Trustees had been appointed – David Swordy and Maryah Tafri – following a period of recruitment.
- 7.3 CT reported that the Trustees had supported the new name for the Trust – Amber Educational Trust.
- 7.3.1 It was **noted** that a change in name for the Trust could only be effected by resolution of the Members. Timings for this decision and how the name change would be handled operationally had not yet been agreed.
- 7.3.2 The potential for rebranding across the Trust following the name change was **discussed**.
- 7.3.3 CT stated that the opportunity to rebrand would need to fit in with ambitions to grow the Trust. Consideration would need to be given to how rebranding may impact growth opportunities and any desire on the part of new schools to retain their identity.
- 7.3.4 **A governor asked if the costs of rebranding had been assessed or otherwise considered.**
- 7.3.5 It was **discussed** that costs associated with rebranding were likely to be limited to checking and taking legal advice on any copyright or other issues not associated with the proposed name. Names and logos on various documents and the website would need to be changed, but the current assumption is that these matters would be mostly handled in-house.
- 7.3.6 It was **discussed** that rebranding may also be an opportunity to explain what the Trust is to parents, what the structure is, and how it works. It was proposed that a simple communication piece is considered to coincide with rebranding. It was **noted** that coordination would be needed with BPS to ensure that the communication piece also responded to parent questions or concerns at BPS.
- 7.3.7 Various approaches to communications and ideas regarding the content of a future communications piece were briefly **discussed**.
- 7.4 **A governor asked about the Trust's new Pay and Personnel Committee ("PPC") and whether the Chair of this committee would attend a meeting of the governing body to explain the committee's work and remit.**

- 7.4.1 CT stated his view this should be encouraged, in the same way that the Audit Committee Chair's periodic attendance at local governing body meetings had been.  
**ACTION: Chair to invite the Chair of PPC to attend a future meeting of the governing body to discuss the remit of PPC and its current activities.**
- 7.5 **A governor asked about the BPS community use policy and whether DHJS should also have such a policy.**
- 7.5.1 It was explained that the BPS community use policy prescribes the allowable use of the school facilities for external lettings. Local groups have been encouraged to use the facilities for meetings and activities within prescribed parameters, and a caretaker has been employed at the school to handle these activities. Thus, although there is income from external lettings, there are also associated costs.
- 7.5.2 It was **noted** that safeguarding questions had also been raised regarding the use of the building and the extent to which supervision of all users would be needed.
- 7.5.3 It was **discussed** that DHJS did not let out use of its facilities at present, but that this may be considered in future. It was stated that the type of safeguarding questions raised at BPS may be less of an issue at DHJS which has separate buildings on its premises where pupil information is not displayed or stored.
- 7.6 It was requested that a feedback note is circulated from the recent Trust Strategy Day.  
**ACTION: CT to organise and circulate a feedback note to governors and others from DHJS who participated in the Strategy Day.**
- 7.6.1 The Chair stated her view that the session was positive and inspiring. She stated that she particularly enjoyed hearing from the Trust Finance Manager (who is also the Business Manager at BPS) and Trust HR Manager (who is also the Business Manager at DHJS) regarding the work they are doing together across the Trust.
- 7.6.2 It was **discussed** that there was not as much focus on growth and strategy as expected during the session, but that another Strategy Day would be organised in November to return to these matters. Views were expressed that the presentations from staff on effective teaching during the recent session had inspired thought and reflection.
- 8. Head of School's Report**
- 8.1 The Head of School's Report (**Paper 6**) was **circulated at the table**.
- 8.1.1 CP thanked the school's core leadership team who contributed substantially to the report.  
**ACTION: CP to circulate an electronic copy of the Head of School's report following the meeting.**
- 8.2 The school's collaborative working with other schools and organisations was **discussed**.
- 8.2.1 CP reported that recent collaborations have included an invitation to 14 schools for running a fixture at the school involving around 600 pupils.
- 8.2.2 CP reported that the school values peer review and makes extensive use of its local networks for this purpose. To this end, the school has organised a maths hub to begin in September. The maths hub will involve six other schools coming in to work with DHJS on approaches to maths teaching.
- 8.3 CP reported that the school's attendance stood at 96.54%.
- 8.3.1 CP stated that although attendance is good, families going on holiday during term time continues to be a struggle. She stated that because of this, she expected that the attendance figure would decline as the end of year approached.
- 8.3.2 CP reported that some local secondary schools were moving to a two-week half term, and that this may negatively impact absences in the school.

- 8.3.3 A governor asked why the school would not synchronise its half term with the secondary school, noting that two-thirds of DHJS leavers go to the local secondary school in question.
- 8.3.4 CP stated that the school's priority is to keep to the same half term as the infant school, as this is the priority for most parents.
- 8.4 CP reported that the Year 3 admissions process and its administration have gone smoothly. Approximately 13 children will be joining DHJS from other schools at Year 3.
- 8.4.1 The issue of in-year leavers was **discussed**. CP stated that the school has seen an increase in the number of Year 3, 4 and 5 pupils leaving the school, mostly due to family relocation.
- 8.4.2 It was **acknowledged** that empty places are more difficult to fill in upper years in the school. Although there are waiting lists in all years of the school, the process of extending offers to children on the waiting list can be time consuming and laborious.
- 8.4.3 CP reported that the school had recently agreed an approach that it would offer places to an increased number of pupils in Year 3 to compensate for losses in the upper years.
- 8.5 The number of staff leavers was **noted**. The loss of the SENCO teacher was **noted** particularly as this is a key role that can be difficult to fill.
- 8.5.1 CP reported that three staff are leaving the school due to relocation.
- 8.5.2 CP reported that the recruitment of new teachers to fill these vacancies was expected to be complete before the end of term.
- 8.6 CP reported that the school's SATs results would be received tomorrow at 7:00 a.m.
- 8.6.1 CP reported that the school received an unannounced SATs monitoring visit. Senior local advisors arrived at the school to scrutinise all aspects of the SATs administration process. Having observed the school's processes, these local advisors were very complimentary of the processes observed at the school.
- 8.6.2 It was **noted** that several pupils had applied for extra time on the exam this year, and that all applications granted were rigorously substantiated.
- 8.7 CP reported that the school continued to emphasise CPD for all staff.
- 8.7.1 The school's commitment to collaborative learning internally and externally was reiterated.
- 8.7.2 A governor asked about the school's participation in the "free to be" programme.
- 8.7.3 CP stated that the "free to be" programme enabled to school to ensure that its curriculum and activities were fully inclusive. She stated that the programme also would advise on the new PSHE curriculum and how to handle the delivery of information and suggest new approaches. She stated her expectation that the programme would help staff to feel more confident in addressing issues of diversity and inclusion across all activities.
- 8.8 Performance and attainment data for PPG and LAC pupils was **noted**.
- 8.8.1 CP reported that the school was directing attention to "softer" issues among PPG and LAC pupils, given the ongoing strength of performance and attainment numbers for these cohorts. She stated that punctuality and reminders about preparing for school activities and events were included among the "softer" issues emphasised.
- 8.9 The recent safeguarding visit from the local authority was **discussed**.
- 8.9.1 It was **discussed** that one outcome from the safeguarding visit was that the school needs to ensure that it has enough people holding up-to-date safer recruitment training. It was **agreed** that EP would undertake the training, and that the Chair would refresh her training. Other governors were asked to consider taking up safer recruitment training.

**ACTION: Governors wishing to take up safer recruitment training to contact the Chair.**

- 8.10 CP reported that behaviour in the school continues to be good, and the school continues to work to improve in this area.
- 8.10.1 The new values and behaviour policy was **discussed**.
- 8.10.2 TS reported that the values and behaviour policy had been live since January, but that it continues to develop. The structure of the policy has been adapted to make it easily useable by teachers.
- 8.10.3 TS reported that in implementing the new policy, it has been observed that friendships seem to be underpinning many behaviour issues in the school. Targeted work is now being done to support pupils in navigating friendships and dealing with changing dynamics.
- 8.10.4 TS reported that the values and behaviour policy would be circulated to parents before the end of the year.
- 8.10.5 It was clarified that the school's anti-bullying policy was separate to the values and behaviour policy, although there were clear areas of cross-over. TS reported that an updated anti-bullying policy would be adapted and trialled in the year ahead with a similar approach to the behaviour policy.
- 8.11 CP reported that the SDP had been discussed at length at the recent Education Committee, and that key issues in the SDP would be picked up in the committee's report.
- 8.11.1 CP stated that the Education Committee was particularly interested in the structure of annual reporting to parents. It was confirmed that parents had responded positively to consultation on the structure of annual reporting.
- 8.12 CP reported that the post-SATs Year 6 trip and gala dinner were a great success. She stated that a major contributing factor to the success of the event was the comparatively low cost from previous years (c. £130 per child), which meant that all children were able to participate on the Year 6 journey.
- 8.12.1 CP reported that all children were also able to participate on the Year 5 journey, also because of efforts made to lower the cost of participation.
- 8.13 CP reported that a pupil voice survey was circulated at the end of spring term. She presented a PowerPoint which set out the detailed survey outcomes.
- 8.13.1 CP reported that 350+ responses were received to all questions in the survey, and that these questions mirrored questions appearing in the Ofsted survey. Responses were very positive overall, with a small minority of responses consistently negative throughout.
- 8.13.2 TS reported that he had met with the School Council to discuss the survey outcomes, and the School Council's feedback was also reported.
- 8.13.3 **A governor asked about bullying within year groups, which the survey indicated had been reported anonymously in some survey comments, and what was being done in response.**
- 8.13.4 CP stated that teachers were asked to be mindful always of any signs of bullying behaviour, or of children being bullied. She stated there are active discussions taking place between teachers and pupils about bullying behaviour, and the availability of adults for support. CP stated that there had also been school assemblies on the topic of bullying behaviour, how to recognise it, and how it may be addressed.
- 8.13.5 CP reported that staff had reviewed the outcomes of the pupil survey and that these were informing current discussions about planning for next year.
- 8.13.6 **A governor asked how the information about the survey outcomes and how these were being actioned was being fed back to pupils.**
- 8.13.7 TS reported that feedback to pupils was being channelled via the School Council. In future, consideration would be given to an approach to discussing outcomes with a wider cross-section of pupils.

8.14 The school's finances were **discussed**.

8.14.1 The Chair reported that the Business Committee had discussed the voluntary contribution at length. Following the last meeting of the governing body, further investigation through the school office indicated there were many families not paying the contribution. This was followed up with emails to parents, reminders in the Hamlet Herald, and CP's attendance at a recent Parent Council meeting to encourage payment.

8.14.2 CP reported that because of these efforts, nearly £1,000 has been collected. For this reason, it was proposed that the voluntary contribution is not increased, but rather that focus is placed on ensuring that most families pay the contribution at its current level.

8.14.3 The Chair stated that the Business Committee had recommended the reversal of the governing body's decision to increase the voluntary contribution.

8.14.4 It was **discussed** and **agreed** that the decision to increase the voluntary contribution would be reversed. It was **agreed** that the voluntary contribution would remain at current levels through next year, although it would be kept under review. It was also **agreed** that parents would be given the option to contribute a further £25 as a one-off extra contribution.

8.15 The budget management report and commentary (**Papers 7 and 7a**) were **reviewed**.

8.15.1 It was **noted** that the budget management report showed the school on track to achieve a larger than expected surplus for the year. CP stated that this had been achieved through closely controlled expenditure.

8.16 The proposed school budget for 2019/20 (**Paper 7b**) was **reviewed**.

8.16.1 The school budget for 2019/20 was **accepted**.

## 9. Committee Reports

9.1 The Chair reported that the Education Committee met last week.

9.1.1 As SR was not present at the meeting, it was **agreed** that the update would be deferred to the next meeting.

9.2 EP provided a verbal update on the recent meeting of the Business Committee, and stated that minutes would be circulated following the meeting.

**ACTION: EP to circulate the minutes of the Business Committee meeting.**

9.2.1 EP reported that the school's SIF bid had been declined. The school's approach to bidding would be reconsidered by the committee.

9.2.2 EP reported that the committee had received a report on the leak discovered in the school playground and how this was addressed. The significant cost attached to correcting the problem was **considered**.

9.2.3 EP stated that the Business Committee had acknowledged that budgets are tightening every year, with budgets looking very tight in two to three years' time. For this reason, tightening up expenditure and approaches to achieving savings in the near term are being looked at now and in anticipation of budget scenarios going forward.

9.3 It was **noted** that the PTA had raised over £20K for the school this year. Governors' thanks to the parents were voiced around the table.

## 10. Link Governor Visit Reports

10.1 The list of link governor assignments (**Paper 8**) was **noted**.



- 10.1.1 It was **agreed** that email addresses would be added to the list to facilitate contact between governors and the circulation of relevant information.  
**ACTION: KLT to add governor email addresses to the list of link governor assignments.**
- 10.1.2 It was **agreed** that the list would also be used to record the date of each link governor visit.  
**ACTION: Governors to notify the Chair of the date of any link governor visits made during 2018/19.**
- 10.2 BJ reported on her recent Premises, Health & Safety link governor visits. She reported that she undertook health and safety walks through the school in January and again in May.
- 10.2.1 BJ reported her view that the school was in good shape regarding the safety of its facilities.
- 10.2.2 BJ reported that the capital improvement fund (“CIF”) bid had been declined. As a result, health and safety issues may not be addressed as proactively as the school would wish.
- 10.2.3 **A governor asked if there had been any feedback following the latest unsuccessful SIF bid.**
- 10.2.4 BJ stated that no specific feedback on the school’s bid had been received. However, she stated that it may be useful to view the bids that were successful and assess why these, and not DHJS’s bid, had been agreed. However, there have been issues with the portal through which successful bids can be reviewed. These will be reviewed when the issue is corrected, with any relevant information found reported back.
- 10.2.5 It was **noted** that the school had received a very large bill (c. £7K) for a leak in the playground area, which was an unexpected cost. The problem has now been corrected.
- 10.2.6 BJ reported that capital funds would be used to fund summer works and other improvements around the school to ensure that the premises are maintained and that emerging health and safety issues are addressed.
- 10.2.7 BJ reported that an online asset management system was currently being trialled at the school. Training for the premises team in the use of the online system would take place over the summer. She stated that the system should assist with routine risk assessments as well as asset tracking.
- 10.2.8 BJ recommended that the Trust’s risk register and risk management policy should include health and safety risks and premises matters which are not safeguarding related. She stated that her recommendation had been forwarded to EP as Chair of the Business Committee for discussion with Audit Committee.
- 10.3 TF reported that he had not yet completed his link governor visit for Literacy/Humanities. It was agreed that this would be deferred until next year.
- 10.4 It was **noted** that several governors had attended the school’s recent art exhibition.
- 10.5 CP reported that art, design and technology, and modern foreign languages are areas where curriculum health checks would be undertaken next term.
- 10.5.1 CP recommended, and it was **agreed** by governors, that these areas would be prioritised by the relevant link governors and visits arranged in the early part of the next school year.
- 11. Governor Training**
- 11.1 EP reported her recent attendance at Analyse School Performance (“ASP”) training, which focused on the use and analysis of school data. Her report was **circulated at the table.**
- 11.1.1 EP reported that pupil progress and attainment scores are used by the local authority and others in making judgments about a school. National pupil progress and attainment scores as well as DHJS scores in key subject areas were **reviewed.**

11.1.2 EP stated that the generally high attainment scores for DHJS pupils on entry to the school presented a specific challenge regarding the demonstration of pupil progress. For DHJS, the only room for improvement in this area is in making sure that pupils at the very highest levels of attainment are achieving at the highest levels of greater depth.

11.1.3 EP stated that DHJS's pupil data tells a positive story for the school. In particular:

- Progress data shows an improving picture from 2016 to 2018;
- The school's disadvantaged pupils consistently attain above the national average for disadvantaged pupils;
- There were very few prior low attainers joining the school;
- Although the school's boys are not historically progressing or achieving as highly as girls in reading or writing, they are performing better than the national trend; and
- Last year, the school's disadvantaged children significantly surpassed the national average for non-disadvantaged children in achieving the expected standard in reading (i.e., DHJS disadvantaged children achieved 89% vs. the national average of 80%).

11.1.4 EP was thanked for her useful presentation.

11.2 The Chair stated that whole governing body training in Ofsted preparedness would be organised for the autumn term.

## **12. Safeguarding**

12.1 There were no safeguarding matters to report to governors.

## **13. Health & Safety**

13.1 There were no health and safety matters to report to governors.

## **14. Any Other Business**

14.1 CP stated her thanks to the governing body for their support through a very positive year.

14.2 The governors thanked CP for enabling the recent governor visit during which governors had opportunity to engage with middle leaders.

14.2.1 It was **noted** that a future governors' visit was planned to involve discussion with support staff.

The business of the meeting closed at 21:12.

### **Upcoming meeting dates for the Local Governing Body:**

**Wednesday, 16 October 2019 at 18:30**

**Monday, 16 December 2019 at 18:30**

**Wednesday, 1 April 2020 at 18:30**

**Monday, 6 July 2020 at 18:30**

### **Other upcoming meeting dates:**

**Education Committee – Monday, 7 October 2019**

**Business Committee – Monday, 11 November 2019**

**Trust away day – Spring Term TBC**

**Ofsted prep date – TBC**

**Safeguarding training – TBC**

Signed \_\_\_\_\_

Chair

Date \_\_\_\_\_

*KF/kf 14/07/2019*