



Actions and decisions taken to ensure full-opening of school to all pupils and staff September 2020

This is a working document and should be read in conjunction with our Risk Assessment.
 This document has been completed following the **DfE Guidance for full opening: Schools 28th August 2020**

Section 1: Public Health Advice to Minimise Risks - System of Controls		
Prevention	<p>a. Minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school.</p>	<ul style="list-style-type: none"> • If anyone in the school (child or staff member) becomes unwell with a new, and persistent cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they will be sent home as soon as possible. They will be advised to follow guidance for households with possible or confirmed coronavirus (COVID-19) infection, https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance which sets out that they should self-isolate for at least 10 days and should arrange to have a test to see if they have coronavirus. https://www.gov.uk/guidance/coronavirus-covid-19-getting-tested • If a child is awaiting collection, they will be moved, to a room where they can be isolated behind a closed door, with appropriate adult supervision. Ideally, a window will be opened for ventilation. If for any reason it is not possible to isolate them, they will be moved to an area which is at least 2 metres away from other people. Our dedicated area will be the middle space of Burbage building. • If the child needs to go to the toilet while waiting to be collected, they should use a separate toilet - Burbage. The toilet will be cleaned and disinfected using standard cleaning products before being used by anyone else. • If anyone in the school is tested positive whilst not experiencing symptoms, but develop symptoms during the isolation period, they should restart the 10-day isolation period from the day they develop symptoms. Other members of their household (including any siblings) should self-isolate for 14 days from when the symptomatic person first had symptoms. • PPE must be worn by staff caring for the child while they await collection if a distance of 2 metres cannot be maintained. MAG (mask/apron/gloves) are kept and distributed by the Premises Manager. (Dedicated office in Little Burbage) We will follow guidance as detailed in: https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personal-protective-equipment-ppe • As is usual practice, in an emergency, we will call 999 if a pupil or staff member is seriously ill or injured or their life is at risk. Anyone with coronavirus (COVID-19) symptoms will be advised to not visit the GP, pharmacy, urgent care centre or a hospital. • Any staff member who has helped someone with symptoms and any pupils who have been in close contact with them do not need to go home to self-isolate unless they develop symptoms themselves (in which case, they should arrange a test) or if the symptomatic person subsequently tests positive, or they have been requested to do so by NHS Test and Trace.

		<ul style="list-style-type: none"> • Everyone must wash their hands thoroughly for 20 seconds with soap and running water, or use hand sanitiser, after any contact with someone who is unwell. The area around the person with symptoms will be cleaned with normal household bleach after they have left to reduce the risk of passing the infection on to other people. We will follow guidance as detailed in: https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings • As recommended by Public Health England (PHE), we will not be routinely taking the temperature of pupils. We have two infrared forehead thermometers in school should we need to make use of them. They are kept with the Head of School and Premises Team (DM)
Prevention	b. Where recommended, use of face coverings in school	<ul style="list-style-type: none"> • Our children (of primary age) will not need to wear a face covering – this will be communicated clearly to parents and carers • Based on current evidence and the measures that we are putting in place, such as these systems of controls and consistent bubbles, face coverings are not be necessary in the classroom, for pupils or staff, even where social distancing is not possible. It is recognised that face coverings would have a negative impact on teaching and their use in the classroom should be avoided. • If parents/carers insist on their child wearing a face covering in the classroom, clear guidelines will be provided to the child/parent regarding the correct usage/storage: see annexe 1 ‘How to wear a face covering’ • Where social distancing is not possible in areas outside of classrooms between members of staff or visitors, for example in the front office, staffroom etc... the Head of School/CLT will have the discretion to decide whether to ask staff or visitors to wear, or agree to them wearing face coverings in these circumstances. • Staff will all be provided with one re-useable/washable face covering • Further disposable face coverings will be centrally stored by the Premises team and distributed as appropriate
Prevention	c. Clean hands thoroughly more often than usual	<ul style="list-style-type: none"> • Children to wash hands on arrival at school in the morning within individual classrooms • Further regular and thorough handwashing opportunities to be built into our daily routines, including returning from breaktime and lunchtime, when changing from a different room, and before going into the dining hall for lunch (handwashing station on entry to Griffin) • Hands-free hand sanitiser stations available for staff and visitors on entry to the staff room and admin office • Children to be regularly reminded by staff of best practice for handwashing, with child friendly posters on view in toilets and by classroom sinks

Prevention	d. Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach	<ul style="list-style-type: none"> • Tissues and bins available, replenished/emptied regularly, within all rooms in order for both children and staff to follow this routine • Teaching and support staff to make use of the resources from the e-bug website with the children to teach explicitly about how to avoid catching or spreading microbes: https://e-bug.eu/eng_home.aspx?cc=eng&ss=1&t=Information%20about%20the%20Coronavirus • Child friendly posters on view to remind children of good respiratory hygiene
Prevention	e. Introduce enhanced cleaning, including cleaning frequently touched surfaces often using standard products, such as detergents and bleach	<ul style="list-style-type: none"> • Premises Manager and CLT familiar with the revised PHE guidance for cleaning non-healthcare settings: https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings • Hours increased temporarily for one cleaner, with Premises Manager also committing time each day to cleaning • Enhanced cleaning rounds of classrooms/staff room/other spaces, extra cleaning of toilets – after every break/lunchtime, plus further 'pinch-point' cleaning as identified • Cleaning checklists to be completed and managed by the Premises team • Cleaning chemicals used on rotation to avoid 'germ familiarity' • Cleaning resources have been bulk purchased to ensure sufficient materials
Prevention	f. Minimise contact between individuals and maintain social distancing wherever possible	<ul style="list-style-type: none"> • Grouping of children <ul style="list-style-type: none"> ➢ Children to be kept separate in year group bubbles during the core day ➢ Year groups to arrive/depart at staggered times, via different entrances ➢ Year groups to have separate, staggered breaktimes/lunchtimes ➢ Year groups to have an allocated timeslot for their lunch in the dining hall ➢ Year groups to have dedicated space for lunch play ➢ Lower school, Year 5 and Year 6 to have dedicated toilets ➢ Classes within year groups not to mix for core lessons, including P.E. – some exceptions eg, specialist music tuition and SEN interventions but children to remain in year group bubbles at all times during core day • Measures within the classroom <ul style="list-style-type: none"> ➢ Children are not expected to socially distance, but should be supported to maintain distance and not touch staff and their peers where possible ➢ Children to sit at dedicated stations within their classrooms, with their own stationery supplies at their place ➢ Children encouraged to minimise movement around the classroom ➢ Children to be positioned facing forward, seated side by side, where practically possible ➢ Small adaptations made and unnecessary furniture to be removed in order to create more space as appropriate ➢ When circumstances allow, all staff members should avoid close face to face contact and minimise time spent within 1 metre of anyone • Measures elsewhere <ul style="list-style-type: none"> ➢ Staff and children encouraged to minimise the need for movement around the school site ➢ Signage to show one-way systems for travel around the school site – regular reminders to children ➢ Large gatherings (beyond a bubble) will be avoided. Whole school assemblies will take place via google meet ➢ Use of staff room staggered (in-line with staggered breaks) with Burbage used as additional staff room space ➢ Staff meetings to take place in large, well-ventilated spaces, or via google meet ➢ Extra-curricular activities/clubs to be cancelled for autumn 1, then reviewed

Prevention	<p>f. Continued.... Minimise contact between individuals and maintain social distancing wherever possible</p>	<ul style="list-style-type: none"> • Measures for arriving at and leaving school <ul style="list-style-type: none"> ➤ Children to be dropped-off road-side in the mornings, at staggered times, received by class teachers and support staff, with CLT presence (Y3/4 Village entrance, Y5/6 Turney Road entrance) ➤ Parents/carers can wait in clearly marked spaces in Little Turney (Y5/6) and in the car park/front of main gates by the Admin for Y3/4 for end of day pick-up ➤ Parents/carers to be reminded that the gathering at school gates is not allowed and to move on swiftly at the beginning/end of the day ➤ Parents and general visitors informed of no access on to the main school site through the gates under the shed ➤ Parents/carers/visitors only allowed on to school site with an appointment, or at the discretion of the CLT, Admin or Premises Manager • Other considerations <ul style="list-style-type: none"> ➤ Additional support that may be required for EHCP pupils in order to make a successful return to full education – SENDCo to manage, working collaboratively with parents/carers ➤ Record maintained of all visitors coming on to school site via Scholarpack – overseen by Premises/Admin team ➤ Site guidance on physical distancing and hygiene explained to visitors on or before arrival ➤ Use of supply/agency staff to be a last resort for class cover ➤ Peripatetic staff, specialists/therapists eg, SALT/Ed Psychologist and supply/agency staff to minimise contact and maintain as much distance as possible from other staff ➤ School to engage with local immunisation provider for annual flu immunisation programme for all pupils, on-site during the autumn term, ensuring this is delivered in-keeping with our control measures ➤ Children will be limited to bringing in only basic essentials to school ie, coats, water bottle, lunch box, reading book (in book bag) and musical instrument ➤ Children to come to school wearing full P.E. kit on year group P.E./dance day in order to eliminate the need for changing at school ➤ Class resources ie, books/games/maths equipment can be used and shared within the class, and year group bubble if necessary to enhance the learning. These will be cleaned regularly, along with frequently touched surfaces. ➤ Resources that need to be shared between bubbled eg, P.E./art/science/music equipment, will be cleaned frequently and meticulously and always between bubbles, or rotated to allow them to be left unused and out of reach for a period of 48 hours (72 hours for plastics) between use by different bubbles ➤ Teachers to take responsibility for informing Premises team if there is any specific resource requiring cleaning
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Prevention	g. Where necessary, wear appropriate personal protective equipment (PPE)	<ul style="list-style-type: none"> • Face masks, aprons and gloves (MAG) available eg, for purposes of first aid, for specific members of staff required to ‘cross’ bubbles ie, premises staff/cleaners. MAG resources stored in Little Burbage with Premises team. • Premises team/CLT familiar with guidance on safe working in education, childcare and children’s social care detailing information about preventing and controlling infection, including when, how PPE should be used, what type of PPE to use, and how to source it. • Staff to know and understand that PPE is only needed if a child, young person or other learner becomes ill with coronavirus symptoms in school or college, and only then if a distance of 2 metres cannot be maintained. The symptoms of coronavirus are a high temperature, a new, continuous cough, or a loss or change to your sense of smell or taste. • All staff members to be offered a washable face covering for personal use as appropriate at the beginning of term • We are not anticipating the return of any children requiring intimate care
Response	h. Engage with NHS Test and Trace process	<ul style="list-style-type: none"> • We will ensure that both staff members and parents/carers understand that they will need to be ready and willing to: <ul style="list-style-type: none"> ➢ Book a test if they or their child are displaying symptoms ➢ Staff and pupils must not come into school if they have symptoms and will be sent home immediately to self-isolate if they develop them at school ➢ Provide details of anyone they or their child have been in close contact with if they were to test positive for coronavirus or if asked by NHS Test and Trace ➢ Self-isolate if they have been in close contact with someone who tests positive for coronavirus, or if anyone in their household develops symptoms of coronavirus • We will provide a home testing kit directly to parents/carers collecting a child who has developed symptoms at school, or staff who have developed symptoms at school, where we think providing one will significantly increase the likelihood of them getting tested. • We will ask parents/carers and staff to inform us immediately of the results of a test and follow the guidance: <ol style="list-style-type: none"> 1. If someone tests negative, if they feel well and no longer have symptoms similar to coronavirus (COVID-19), they can stop self-isolating. They could still have another virus, such as a cold or flu – in which case it is still best to avoid contact with other people until they are better. Other members of their household can stop self-isolating. 2. If someone tests positive, they should follow the guidance for households with possible or confirmed coronavirus (COVID-19) infection and must continue to self-isolate for at least 10 days from the onset of their symptoms and then return to school only if they do not have symptoms other than cough or loss of sense of smell/taste. This is because a cough or anosmia can last for several weeks once the infection has gone. The 10-day period starts from the day when they first became ill. If they still have a high temperature, they should keep self-isolating until their temperature returns to normal. Other members of their household should continue self-isolating for the full 14 days.

Response	<p>i. Manage confirmed cases of coronavirus amongst the school community</p>	<ul style="list-style-type: none"> • We will contact the DfE helpline (0800 046 8687) immediately if we become aware that a pupil or staff member has tested positive for coronavirus – Executive Head and Chair of Governors informed • We will conduct an internal ‘track and trace’ in order to be in a position to provide the DfE advisory team with timely information, including direct close contact with the infected individual for any length of time within 1 metre, proximity contacts (within 1 to 2 metres) for more than 15 minutes, and travelling in a small vehicle eg, a car with an infected person • We will act-upon definitive advice from the DfE advisory team, informing parents/carers as advised • We will not request evidence of negative test results or other medical evidence before admitting children or welcoming them back after a period of self-isolation • In the event a parent/carer insists on a child attending school who is displaying symptoms, we can take the decision to refuse the child if it is in our reasonable judgement necessary to protect other children and staff from possible infection with coronavirus. • We will work with our local community, specifically DVIS where we share many families, to communicate relevant information
Response	<p>j. Contain any outbreak by following local health protection team advice</p>	<ul style="list-style-type: none"> • If we have two or more confirmed cases within 14 days, or an overall rise in sickness absence where coronavirus is suspected, we will continue to work with our DfE advisors and act upon advice if further action is required • If our local area is subject to some level of restriction, the tiers of national restriction for education and childcare will be implemented ie, our school will continue to remain fully open to all children, unless Tier 4 is imposed. (See The Contain Framework: https://www.gov.uk/government/publications/containing-and-managing-local-coronavirus-covid-19-outbreaks/covid-19-contain-framework-a-guide-for-local-decision-makers) At this point, we will only allow full-time attendance on site to priority groups: vulnerable children and the children of critical workers as identified by the DfE. All other pupils will not attend on-site and home-learning will be provided for all of these children. • We will establish a list of our ‘Tier 4’ identified children early in the autumn term, and clearly inform parents and carers which children will be allowed to attend school should a Tier 4 local restriction be imposed in advance.

Section 2: School Operations

a) Transport:

- Encourage DHJS families to ideally walk to school, followed by cycling/scooting
- We will continue to engage with Dulwich Safer Routes to School in order to work collaboratively with other local organisations/schools to find joint solutions to improve and promote safe, healthy and active travel, supporting low traffic neighbourhoods and healthy streets
- We will sign post families making use of public transport to the <https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers>

b) Attendance:

- From the beginning of the autumn term, it is expected that all pupils will attend school full-time, the normal rules and our policy on school attendance will apply
- We will clearly communicate expectations around attendance to parents/carers, including the *'parents' duty to secure that their child attends regularly at school where the child is a registered pupil at school and they are of compulsory school age'*, as well as what precautions and measures will be in place and the reasons why returning to school is important
- We will record attendance and follow-up absence as per our normal procedures
- We will make use of our internal Early Help systems to ensure good attendance, involving the Local Authority Early Help support/child's social worker as appropriate, discussing any concerns with parents/carers, providing reassurance of the measures we are putting in place to reduce the risk at school.
- We will ensure the correct register codes for any pupil that may be unable to attend in-line with public health advice because they are self-isolating and have had symptoms or a positive test result themselves, or because they are a close contact of someone who has coronavirus. The absence will not be penalised.
- Where a pupil is unable to attend school because they are complying with clinical or public health advice, we will be able to immediately offer them access to remote education via google classroom. We will monitor engagement with this home learning
- We will follow the guidance on recording attendance at [addendum: recording attendance in relation to coronavirus \(COVID-19\) during the 2020 to 2021 academic year](#)
- The DfE Educational Setting Status Form will be completed daily from September 3rd, by 12pm

c) School workforce:

- With the clinically extremely vulnerable list paused on August 1st, we expect all members of staff to return to work on-site from September 3rd
- INSET day on 3rd September - the CLT will set-out and explain to staff the measures we are putting in place to reduce risks, providing the opportunity for questions
- Representative from BCSA Union invited to observe part of our INSET day on 3rd September
- All staff are expected to follow the measures set-out in the system of controls section of this document to minimise risks of transmission. This includes continuing to observe good hand and respiratory hygiene, and maintaining social distancing in-line with section f of the 'prevention' section
- Opportunity provided for staff who are concerned, including those at increased comparative risk from coronavirus, for individuals to discuss their specific circumstances with the CLT, who can reassure and consider any further reasonable protective measures/requests that could be made
- Staff well-being and mental health given priority: ensure regular wider group contact (ie, beyond year group bubbles) via google meet, safeguard PPA time, shared distribution of workload regardless of roles to adapt to changing/shifting demands, continue free refreshment facilities, genuine messages of thanks from school leaders, welfare calls made to any member of staff who may be shielding/ in quarantine/unwell, staff involved in decision making etc...
- Staff signposted to The Education Support Partnership <https://www.educationsupport.org.uk/> who provide a free helpline for school staff and targeted support for mental health and wellbeing
- Staff absence procedures to continue as normal ie, teachers call NT, support staff to call SR – following current systems
- Staff to be provided with updated Dulwich Hamlet Educational Trust Staff Handbooks containing key information and policies at our INSET on September 3rd 2020

d) Recruitment/Trainees/NQT & Early Professional Development:

- We are not expecting any new members of staff to the permanent DHJS team in September
- NQT to receive enhanced NQT support coordinated and overseen by NQT Mentor

e) Performance management & appraisal:

- Performance Management and Appraisal arrangements will continue as per our normal systems and policy. Staff members have all demonstrated considerable flexibility, commitment and a strong work ethic, alongside a willingness to learn new ways of working throughout lockdown and to date. No member of the DHJS team has any cause for concerns and the Executive Team agreed that no staff member should be penalised for a possible incremental move due to coronavirus.

f) Safeguarding:

- DSL/DDSL training all up to date
- All staff members to receive annual safeguarding update at the beginning of term, to include: review of policy (& Covid Addendum) and updates to KCSIEd
- DSL to work with feeder primary (DVIS) and feeder secondary schools to ensure sharing of information

g) Catering:

- School kitchen to continue to be fully open (as throughout lockdown), providing free school meals to all pupils
- See Prevention sections c, e and f for logistical arrangements and systems of control
- Early autumn, work with catering company to ensure 'package' for children entitled to FSM in the event of partial/full lock down.

h) Estates:

- School site has remained opened during lockdown, including the school kitchen. As such, all building-related systems ie, fire safety, gas safety, security, hot and cold-water systems, kitchen equipment, ventilation and electrical systems continue to function as normal.
- Annual Legionella risk assessment took place over the May 2020 half-term break
- All water fountains have been removed from the school site, and replaced with water bottle re-filling stations for pupils
- An outside water trough has been installed at the entrance to the dining hall as an extra hand-washing facility for pupils
- Further fire door retainers have been installed, ensuring limited need of door contact, while ensuring fire safety
- Staff encouraged to ensure good ventilation and maximise this wherever possible, eg, by opening windows and propping doors open
- Continued best practice utilising *Every* (online management system) for weekly mandatory premises checks
- Premises Manager and CLT familiar with DfE 'Coronavirus: implementing protective measures in education and childcare settings' document
- HoS and Premises Manager to conduct site 'walk' prior to full re-opening, with daily updates and weekly site walks scheduled. Governor group to be invited to join a site walk early September.

i) Educational Visits:

- No domestic overnight educational visits will take place until guidance is amended from the DfE
- Other educational visits can take place, but will be minimised, taking advantage of visits that make use of outdoor spaces eg, Horton Kirby, Butser Farm, Dulwich Park etc... to enhance learning experiences
- We will make greater use of workshops/experiences in school in-line with our school vision of the 'Glittering Curriculum' offer, ensuring our system of controls are adhered to for any visitors on the school site
- Any educational visits will be organised in-line with protective measures, such as keeping children within their consistent groups, and the COVID-secure measures in place at the destination
- As normal, a thorough risk assessment will be undertaken to ensure they can be done safely
- We will consider the health and safety guidance on educational visits when planning these: <https://www.gov.uk/government/publications/health-and-safety-on-educational-visits/health-and-safety-on-educational-visits>

j) Uniform:

- Children will be expected to wear full school uniform from the beginning of the autumn term
- There is no requirement for uniforms to be cleaned any more often than usual
- We will take a mindful and considerate approach in relation to parents who may be experiencing financial pressures. Our Pupil Premium uniform packages will continue for children in Y3 and on entry to upper school in Y5
- Children will come in to school wearing P.E. kit on their year group P.E. days to avoid bringing in further items from home, and to eliminate the need for changing in class

k) Wraparound provision and extra-curricular activity:

- Our provision will take account of the guidance produced for [providers who run community activities, holiday clubs, after-school clubs, tuition and other out-of-school provision for children](#)
- Extra-curricular activities will not take place in autumn 1, with a review for autumn 2
- Before and After School Care (B&ASC) will resume for the beginning of the autumn term
- Lower school (Y3/4) B&ASC will be located in Griffin, and upper school (Y5/6) B&ASC will be located in its usual location in the Admin building
- Small, consistent groups will be maintained – these may be different to the bubbles during the core school day
- Our school site will not be open to other organisations for external use
- We will advise parents/carers to limit the number of different out-of-school settings providers they access, as far as possible. Where parents use childcare providers or out of school extra-curricular activities for their children, we will encourage parents/carers to seek assurance that the providers are carefully considering their own protective measures, and children should only attend settings that can demonstrate this. We will circulate the DfE [guidance for parents and carers](#) to our school community detailing information

l) Curriculum, behaviour and pastoral support:

- We will provide our 'Outstanding, Glittering Curriculum' ensuring that all pupils have access to a high quality, broad and balanced curriculum from the beginning of September – teams to prepare recorded Curriculum Evenings early September to disseminate to parents/carers
- SMT to explore alternative options for our vast menu of visits which enhance the learning experience eg, workshops/online 'tours' etc...
- Introductory whole school English/Art/PSHE unit using shared text exploring emotions/relationships/places, fostering a renewed sense of community and cohesion
- Interventions for identified children eg, Third Space, RAG Maths etc.. to resume quickly
- Y3 'Meet the Teacher' sessions to take the form of a telephone call
- Class teachers to ensure early positive communication with all families, making use of email/calls as appropriate
- Autumn 1 assemblies to focus on school values, specifically introduction of our new 4th Value: 'Enjoyment'
- Y3 baselines to operate as normal eg, reading screening. Formative assessment, as usual, to be the main tool for identifying gaps and informing planning/next steps.
- Pupil Progress meetings with class teachers/CLT/SENDCo to be scheduled earlier than usual in the term
- 'Softer' approach to behaviour policy in early September while children settle, and staff understand/learn individual 'stories'
- INSET session 3rd September to focus on '*Effective Reintroduction of Pupils*' using material from the EEF (delivered to wider teaching team)

m) Music, dance and drama in school:

- We will resume our extensive music and dance provision, including peripatetic instrumental lessons with our specialist team in September
- In addition to the requirements for all staff members, they should:
 - Maintain distancing requirements with each group they teach, where appropriate
 - Avoid situations where distancing requirements are broken; for example, demonstrating partner work in dance
 - Peripatetic music staff to be offered visors
- We will organise groups taught to minimise contacts made; for example, music groups to be made up of children from the same bubble, dance lessons to be timetabled for the same year group in the same location, switching to a different location for a new bubble
- Music ensembles will not take place in autumn 1, to be reviewed
- Instrumental peripatetic lessons not to take place in our smaller music practice room – lessons to take place in our larger spaces: music room, pan room, teaching room, Griffin and Burbage. Singing sessions to only take place in our larger Turney Hall, separating pupils as much as possible. Doors to be propped open to ensure maximum ventilation.
- Singing can be use by peripatetic staff as a teaching tool. Quiet singing to be encouraged at all times.
- Pupils to be positioned side-to-side when playing/singing
- Wind/brass players to be positioned so that the air does not blow into another player
- Perspex screens to be used in peripatetic lessons, specifically for wind/brass lessons
- Pupils to use hand sanitiser on entry to music lessons, washing hands prior to returning to classroom
- Pupils will not be able to share orchestral instruments, or borrow for a lesson if they have forgotten theirs
- Other shared equipment eg, music stands will be disinfected regularly
- We will limit the use of sheet music/books to the individual using them

n) Physical activity in school:

- Pupils will be kept in consistent class groups for P.E. lessons, and taught on their year group bubble day
- Sports equipment will be cleaned thoroughly between each use by different individual groups
- Contact sports will be avoided
- Outdoor sports will be prioritised (utilising playground spaces and Griffin field), with large indoor spaces used where it is not, maximising natural ventilation flows, ensuring distancing between pupils and paying scrupulous attention to cleaning and hygiene
- Active mile will be planned for 3 x weekly, with year groups running at separate times
- We will make use of the following guidance:
 - [guidance on the phased return of sport and recreation](#) and guidance from [Sport England](#) for grassroot sport
 - advice from organisations such as the [Association for Physical Education](#) and the [Youth Sport Trust](#)
 - guidance from Swim England on school swimming and water safety lessons available at [returning to pools guidance documents](#)
- Our external coaches (Give it a Try) will continue to work alongside our P.E. department, being fully briefed of, and adhering to our system of controls

o) Remote education support:

- Google Classroom already in place – children to use for weekly homework tasks to ensure familiarity in the event of a switch to remote learning
- Lessons for September 2020 onwards to be planned to ensure ease of transference to online, remote learning – for either individual pupils, classes/year group bubbles, or in the event of a local lockdown
- ‘Home Learning/Tier 4 Plan’ to be devised by CLT/SMT early autumn 1 and communicated to parents/carers
- Tier 4 children (see Response section j) to be identified early autumn 1

Annexe 1:

How to wear a face covering

A face covering should:

- cover your nose and mouth while allowing you to breathe comfortably
- fit comfortably but securely against the side of the face
- be secured to the head with ties or ear loops
- be made of a material that you find to be comfortable and breathable, such as cotton
- ideally include at least two layers of fabric (the World Health Organisation recommends three depending on the fabric used)
- unless disposable, it should be able to be washed with other items of laundry according to fabric washing instructions and dried without causing the face covering to be damaged

When wearing a face covering you should:

- wash your hands thoroughly with soap and water for 20 seconds or use hand sanitiser before putting a face covering on
- avoid wearing on your neck or forehead
- avoid touching the part of the face covering in contact with your mouth and nose, as it could be contaminated with the virus
- change the face covering if it becomes damp or if you've touched it
- avoid taking it off and putting it back on a lot in quick succession (for example, when leaving and entering shops on a high street)

When removing a face covering:

- wash your hands thoroughly with soap and water for 20 seconds or use hand sanitiser before removing
- only handle the straps, ties or clips
- do not give it to someone else to use
- if single-use, dispose of it carefully in a residual waste bin and do not recycle
- if reusable, wash it in line with manufacturer's instructions at the highest temperature appropriate for the fabric
- wash your hands thoroughly with soap and water for 20 seconds or use hand sanitiser once removed

CLP. V1. 30/08/20. Updated 19/09/20