

**Dulwich Hamlet Junior School**

# Breakfast and After School Care

Terms and Conditions

## Opening Times

Breakfast: 7:45am to 8:45am

After School: 3:25pm to 5:45pm

baasc@dulwichhamlet  
juniorschool.org.uk

## Booking Information

Each term a google form will be sent to make regular bookings. Ad-hoc bookings can be made directly through the DHJS Office or BaASC email.

**Cancellations must be received with a minimum of 24 hours' notice, otherwise you will be charged.**

Upon the third late collection of your child, their place in BaASC will be terminated for the next term/s.

## Payment

Price per child per session

**Breakfast Care: £5**

**After School Care: £12**

**Our form of payment\* is through ParentPay. We also accept childcare vouchers.**

\*We reserve the right to refuse/cancel future bookings for any accounts in arrears.

## Cancellations and Absences

- All bookings you are not intending to use must be cancelled.
- If the absence is not notified, we will:
  - First, call you to confirm your child's whereabouts,
  - Secondly, if you are unavailable we will contact any other given numbers,
  - Failing that, the police/ social services will be informed your child is missing.
- All bookings, changes to bookings and cancellations can only be accepted by DHJS office staff during the hours of 8.30am to 4.30pm, Monday to Friday.

**All parent & carers wishing to use the service must be registered**

## Registration

All registration forms need to be filled out for emergency contact information and other relevant information regarding your child.

## The Legal Stuff

### Risk Assessment

The work and play area/s used, materials and equipment will be risk assessed in line with the current Charter Schools Health and Safety Policy.

### Safeguarding

All staff hold enhanced DBS disclosures.

### Who to talk to?

If a parent or carer would like to speak to someone about a concern, issue or information they feel the school should know about, please contact the school office. The admin team will be able to either help or pass you onto a member of the Core Leadership Team.

## Contact Us

baasc@dulwichhamlet  
juniorschool.org.uk

BaASC: 02082999773  
Office: 02075259188

## MENU

### Breakfast

A choice of cereals  
Toast with  
butter, jam or honey  
Muffins  
Pancakes  
Fresh fruit  
Yoghurt  
Apple Juice

### After School Snack

Pasta  
Fish Fingers  
Homemade Pizza  
Beans or spaghetti on toast  
Potato Waffles  
Friday Buffet  
Fresh vegetables  
Fresh fruit  
Squash

**Dairy and Gluten free  
alternatives are available**

## Lost or Damaged Property

Breakfast and After School Care cannot be held responsible for loss or damage to children's property. Parents should ensure that children are able to take care of their own property and that such property is labelled.

## Collection

- Children will only be permitted to leave at the end of the session with the person(s) named for collection on the registration form. Under no circumstances will a child be allowed to leave with a person not named on the form.
- If the named person changes, please inform B&ASC in writing of the details of the new named person(s).
- If you are running late, you must notify BaASC.
- Late collection (after 5:45pm) results in a pink mark. When 3 pink marks occur, your child's place will be rescinded.

**If in the unlikely circumstance your child has not been collected by 5.45pm, and staff are unable to contact you or your emergency contact, under the conditions of the Children's Act 1989, social services will be contacted.**