

Dulwich Hamlet Junior School

Operational Risk Assessment for full opening September 2021



V1. 01/09/2021
V2. 29/11/2021
V3. 13/12/2021
V4. 04/01/2022

Covid-19: Dulwich Hamlet Junior School Operational Risk Assessment

Please note: this risk assessment should be undertaken in conjunction with the guidance on school reopening issued by the Department for Education.

Assessment conducted by:	Claire Purcell	Job title:	Headteacher	Covered by this assessment:	Staff, pupils, contractors, visitors, volunteers
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Date of assessment:	01/09/2021 V2. 29/11/2021 V3. 13/12/2021 V4. 04/01/2022	Review interval	As guidance changes.	Date of next review:	11/02/2022
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Related documents	
<p>School/Trust/Local Authority documents:</p> <p>DHJS Covid-19 Absence Flow Chart Spring 2022</p> <p>DHJS Covid-19 Outbreak Management Plan Autumn 2021</p> <p>DHJS Remote Learning Plan Autumn 2021</p>	<p>Government guidance:</p> <p>https://www.gov.uk/coronavirus</p> <p>https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/covid-19-schools-operational-guidance</p> <p>https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care</p> <p>https://www.gov.uk/government/collections/guidance-for-schools-coronavirus-covid-19</p> <p>https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings</p> <p>https://www.gov.uk/government/publications/coronavirus-covid-19-local-restrictions-in-education-and-childcare-settings/contingency-framework-education-and-childcare-settings</p>

Areas for concern	Risk rating prior to action (H/M/L)	Control measures	In place? (Yes/No)	Further action/comments	Residual risk rating (H/M/L)
Re-introduction of additional measures					
Five or more children from a class test positive for Covid-19 using a PCR test.	High	<ul style="list-style-type: none"> • Parents will be asked to share the positive lateral flow (LFD) test result with the school, and to confirm with a PCR test • Advice taken from Public Health England (PHE) • Additional information will be sent to parents regarding recognising the signs of Covid-19 • It will be recommended that parents regularly use lateral flow tests on their children to test for asymptomatic cases • Re-Introduction of year group/class bubbles If advised by PHE e.g. during a local outbreak • Current government, PHE, DfE, Local Authority guidance is followed • Contingency Framework is implemented if/when additional restrictions are applied to Local Authority area 	Yes	<p>As per the government guidance, these measures will only be kept in place whilst cases are high. Provisional length of time will be 7-10 days.</p> <p>If year group/class bubbles are re-introduced, assemblies will be online, year groups will be kept separate within the dining hall, parents will be advised of social distancing when on the school site, parents may not be allowed on the main school site at drop-off/pick-up.</p>	Low

Areas for concern	Risk rating prior to action (H/M/L)	Control measures	In place? (Yes/No)	Further action/comments	Residual risk rating (H/M/L)
Putting appropriate measures in place in the workplace to control the spread of Covid					
The schools working conditions do not align with the government's 'Schools COVID-19 Operational Guidance	High	<ul style="list-style-type: none"> • Current government guidance is being applied • Children and staff will wash their hands at the start of the day and at regular intervals • There is an adequate amount of handwashing stations which are kept well-supplied with soap, running water or hand sanitiser • Children are encouraged to bring in washbags from home for personal use • Visual aids are displayed around the school reminding pupils and adults to wash their hands regularly and follow the 'catch it, bin it, kill it' approach • Ensure that classrooms and communal areas remain well ventilated by keeping windows and non-fire doors open • The school maintains an appropriate cleaning schedule which includes the regular cleaning of areas and equipment. There is a particular focus on frequently touched surfaces, and daily 'pinch points' • Any child or staff with Covid-19 symptoms will be expected to self-isolate and get a PCR test. If a parent refuses for their child to have a PCR test, then the child must self-isolate for 10 days • Staff and pupils are recommended to wear face coverings if using public transport to travel to school • Adequate amounts of suitable cleaning materials are available • PPE (mask/apron/gloves) is available to staff 	Yes	<p>Remote learning will be provided to all children needed to self-isolate at home</p> <p>Only children/staff with Covid need to self-isolate.</p> <p>All adults who are fully vaccinated (not including booster) and children aged 5 to 18 years 6 months, once notified by NHS Test and Trace as a close contact of a confirmed Covid case - whether Omicron or not - must take an LFD test every day for 7 days instead of self-isolating. If they test +, they must self-isolate and take a PCR test to confirm. If this is negative, they can return to school. If +, they must self-isolate and can return on day 7 only if an LFD on both day 6 and day 7 return negative.</p>	Low

		<p>who require it to carry out cleaning safely</p> <ul style="list-style-type: none"> • Staff will maintain social distancing from other staff in communal areas, and minimise movement around the school site • Staff should wear face coverings when in communal and corridor areas • Full and thorough risk assessments for all day and domestic residential visits will be completed, with reference to PHE advice, such as on hygiene and ventilation, as part of the risk assessment. • Staff are encouraged and supported to take-up the vaccinations 		<p>Clinically vulnerable children and staff should attend school</p> <p>Core Leadership Team and Premises Manager regularly 'spot-check' that measures are being implemented correctly</p> <p>Non-double vaccinated staff MUST wear a face mask or visor at all times when indoors on the school site, within individual classrooms and communal spaces.</p>	
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Testing					
Staff and parents are unaware of testing expectations.	Medium	<ul style="list-style-type: none"> Any child or adult with Covid-19 symptoms must get a PCR test It's recommended that staff use lateral flow tests, twice a week. If anyone gets a positive result, they must self-isolate and get a PCR test to confirm. Staff will be provided with LFD kits. Individuals (staff and parents on behalf of children) report their results to NHS Test and Trace as soon as the test is completed, either online or by telephone, and directly to school Once notified by NHS Test and Trace as a close contact - whether Omicron variant or not - all eligible staff (double vaccinated) and children should take an LFD each day for 7 days instead of self-isolating. If they test negative, they can continue to attend school, if +, they must take a PCR and self-isolate. If PCR negative, they can return to school. If PCR +, they must self-isolate and can return on day 7 if LFD tests return negative on both day 6 and day 7. 	Yes	<p>The school will ask parents to inform the school should their child develop symptoms or test positive for Covid-19. We will ask for details about the symptoms, and date of either onset of symptoms or positive test result.</p> <p>Information is retained within the school online register, stored in-line with the school's GDPR policy</p>	Low
Self-isolation					
Children and staff self-isolate unnecessarily missing valuable learning and teaching time.	Medium	<ul style="list-style-type: none"> DHJS Absence Flow Chart communicated with parents, reviewed in-line with guidance as it is revised. Children and staff with symptoms must self-isolate and get a PCR test. If their test is positive they must self-isolate. They can return on day 7 following two negative LFD tests taken on day 6 and day 7, otherwise full 10 day isolation period must be taken. 	Yes	<p>School's 'Covid-19 Information Hub' on the website to be updated as and when needed.</p> <p>The school office will contact parents should children develop symptoms at school. Siblings who are</p>	Low

		<ul style="list-style-type: none"> • If a child or staff member is asymptomatic, they must also self-isolate, and can return on day 7 following two negative LFD tests on day 6 and day 7. • If someone is aged between 5 and 18 years 6 months, or has been double vaccinated, then there is no need to self-isolate if they are a contact. They must take an LFD for 7 days, and as long as it continues to be negative, they can attend school. • Reminder emails to be sent out to staff and parents re. self-isolation guidance and close contacts 	<p>not displaying symptoms can continue to come to school as normal</p> <p>Education and childcare settings are no longer responsible for identifying close contacts. Contact tracing will now be carried out by NHS Test and Trace</p> <p>Where a pupil is unable to attend the site because they are complying with clinical and/or public health advice, they are offered access to remote learning</p> <p>If a parent or carer insists on their child attending school (displaying COVID symptoms), we will take the decision to refuse the pupil if, in our reasonable judgement, it is necessary to protect other pupils and staff from possible infection with Covid-19. Our decision would need to be carefully considered in light of all the</p>	
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				circumstances and current public health advice.	
Use of PPE					
Lack of / incorrect use of PPE, uncertainty of use of PPE, or inappropriate disposal leading to increased risk of infection	Medium	<ul style="list-style-type: none"> The latest government guidance on wearing PPE in schools is applied Adequate supplies of PPE are secured for staff where risk assessment identifies wearing of PPE is required Staff to wear MAG (mask/apron/gloves) when dealing with first aid If a staff member escorts anyone to an identified Covid space due to a suspected case, they must wear PPE Staff are provided with face masks/visors if specifically required or requested. Gloves and aprons are made available if required. 	Yes	<p>MAG (Mask/aprons/gloves) available from premises team and regularly checked stock kept in first aid rooms</p> <p>Masks available from main office</p>	Low
Travelling abroad					
Pupil or staff absences due to travelling aboard	Medium	<ul style="list-style-type: none"> Parents are informed of the term dates and reminded that they must keep an eye on changing rules around quarantine when returning to the UK from abroad Parents are informed that the usual rules on school attendance apply – parents have a duty to ensure that their child attends school regularly Where a pupil is unable to attend the site 	Yes	Timely communications with parents and staff, including reminders in our weekly newsletter and staff briefing meetings and follow-up emails	Low

		<p>because they are complying with clinical and/or public health advice, they are offered access to remote education</p> <ul style="list-style-type: none"> • Staff and parents are reminded to plan holidays with quarantine rules in mind so no term time is missed 			
Staff and pupil health and wellbeing					
Support provided for staff and pupils' mental health and wellbeing	Medium	<ul style="list-style-type: none"> • Wellbeing/mental health issues are discussed with pupils during PSHE/assemblies and at other appropriate opportunities • Age-appropriate websites/resources are provided for pupils. Staff direct pupils to these resources and are open to discussing them • Early Help signposting is provided for parents, and regularly communicated via our newsletter and website • Staff are vigilant in discerning pupil mental health and report any concerns to the CLT • Staff liaise closely with parents where there are any concerns • Support is requested from other organisations when necessary • The school is able to direct staff to services that offer bereavement counselling, advice and support • Staff encouraged to talk with the HT/CLT/SBM if they have any mental health concerns 	Yes	<p>The school employs a Learning Coach who works with children 1:1 ('emotional fitness')</p> <p>Clinically vulnerable staff and pupils should attend school as per government guidance</p> <p>Staff and pupils with underlying health issues have been provided with updated guidance and discussions have been held with them regarding attending work/school</p>	Low

Medical Room(s)					
Spaces/rooms utilised for first aid / illness may result in increased levels of infection	Medium	<ul style="list-style-type: none"> • MAG (mask, apron, glove) provisions are available for all first aiders in medical rooms • Procedures are in place for medical rooms to be cleaned after suspected Covid-19 cases, along with other affected areas, including toilets • Additional rooms are designated for pupils with suspected Covid-19 whilst immediate collection from school is arranged 	Yes	Premises team to review cleaning processes/schedules/materials to avoid 'germ familiarity' Staff cleaning hours increased as appropriate	Low
Staff absence					
Staff shortages due to absence may compromise operational safety	Medium	<ul style="list-style-type: none"> • The health status and availability of every member of staff is regularly updated so that deployment can be planned • All Core Leadership Team staff members are briefed on each other's roles in order to avoid any single point of failure • Sufficient cover/supply staff are available • Roles have been reallocated to cover any critical functions where appropriate • Staff have appropriate competences and training to fulfil their roles • Staff have been trained / briefed across disciplines as appropriate to avoid any single points of failure • There are sufficient qualified first aiders to cover the numbers of staff and pupils on site 	Yes	Staff to follow recommendation to take tests at home twice a week (voluntarily) Staff provided with LFD kits for personal use	Low

